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| Job Title | Registrar, Mansfield Youth Soccer |
| Position Summary (Board Position) | Primarily responsible for maintaining the membership records of Mansfield Youth Soccer (MYS). |
| Position Responsibilities | <ul style="list-style-type: none"> • Active participation at Board meetings providing oversight to the MYS membership status. • Key user of Sports Manager membership application. • Process refunds and player scholarships. • Assist with travel/intown manager with preparation of team rosters within Sports Manager system. • Own relationship with Mass Youth Soccer and BAYS membership department. • Board of Directors of MYS and has voting and input for policy and procedures. |
| Position Requirements | <ul style="list-style-type: none"> • Comfort with learning membership software. • Good interpersonal and communication skills. |