



Job Title	Apparel Coordinator, Mansfield Youth Soccer
Position Summary	Primarily responsible to lead apparel sales for MYS with the objective to raise funds for MYS as well as promote youth soccer throughout the Mansfield community. Position is under the leadership of the Fund Raising Director.
Position Responsibilities	<ul style="list-style-type: none"> • Work with printing vendor to offer various youth soccer apparel items. Pick and design logos. • Periodically change logos and add non-apparel items such as magnets, umbrellas, cinch sac etc. to apparel offering. • Promote apparel sale. • Track orders and coordinate delivery of orders. • Track and report financials. • Non-voting member and not required to attend monthly board meetings. • Periodic reporting into Fund Raising Director, work directly and closely with Fund Raising Director to keep Board of Directors informed of apparel financial position. • Time commitment 20 to 40 hours during fall season.
Position Skills	<ul style="list-style-type: none"> • Strong organization and spreadsheet tracking skills. • Strong written communicate skills. • Strong promotional and marketing skills. • Comfortable with vendor relations.